Beta Alpha Psi – Eta Theta Chapter
Spring 2019 Executive Board Application

**The purpose of this application is to give us a better understanding of your desire and ability to become a part of the Beta Alpha Psi – Eta Theta Chapter Executive Board.**

**The positions open for election for Spring 2019 are** **described as follows:**

1. **President – Elect:** The President-Elect assists the President in planning the semester's events and running the operations of the chapter. The President-Elect transitions to President the following semester.
2. **Vice President of Membership – Elect:** The VP of Membership-Elect assists the VP of Membership in keeping track of member and candidate information and recording points for attending Beta meetings and events. They also work with the national office to ensure the chapter meet the standards of the organization. The VP of Membership-Elect transitions to VP of Membership the following semester.
3. **Treasurer – Elect:** The Treasurer **–** Elect assists the Treasurer in maintaining the accounting records, preparing invoices and processing payments, preparing the annual budget, preparing monthly financial statements, and coordinating the weekly meeting’s catering. The Treasure-Elect transitions to Treasurer the following semester.
4. **Vice President of Fundraising – Elect:** The VP of Fundraising works to raise money for the operations of the chapter. Events that are the focus of this position include, but not limited to, the Accounting and auction night in the fall and the golf outing in the spring. The VP of Fundraising-Elect transitions to VP of Fundraising the following semester.
5. **Vice President of Service – Elect:** The VP of Service-Elect provides members and candidates with professional development opportunities within non-profit organizations. They also coordinate member-wide service opportunities. The VP of Service-Elect transitions to VP of Service the following semester.
6. **Vice President of Tutoring:** The VP of Tutoring sets up the semester’s tutoring schedule, including assigning and tracking tutoring hours. The VP of Tutoring also coordinates Beta Boot Camp, held the week prior to each semester for incoming intermediate accounting students. Lastly, the VP of Tutoring is responsible for planning the Initiation Banquet each semester.
7. **Vice President of Social Events and Media:** The VP of Social Events and Media leads the Social Committee and is responsible for planning social events throughout the year. They also maintain the chapter’s website, Facebook account, Instagram account, and LinkedIn account.

*The above duties and responsibilities are the minimum requirements per position, occasionally the President and/or Faculty Advisor may modify these duties and responsibilities in the semester in the interest for the membership and betterment of the organization.*

**Please complete and return this application to** **tromble5@uwm.edu****jaorlich@uwm.edu** **and on or before 11:59 PM Thursday, April 22nd, 2018.**

**Please select the top three positions for which you are applying (rank in order of preference e.g., 1st, 2nd, and 3rd choice) – It is highly encouraged, but not required, to run for up to 3 positions:**

|  |  |
| --- | --- |
| **EXECUTIVE BOARD POSITION** | **PREFERENCE** |
| **President-Elect** |  |
| **Vice President of Membership - Elect** |  |
| **Treasurer - Elect** |  |
| **Vice President of Fundraising - Elect** |  |
| **Vice President of Service - Elect** |  |
| **Vice President of Tutoring** |  |
| **Vice President of Social Events and Media** |  |

**Name:** **Email:**

**Class Level:** **Expected Graduation:**

**Full-time Internship Period:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please provide a short explanation on why you are interested in a leadership role with Beta Alpha Psi and why you would be a good addition to the Executive Board:**

**Please explain why you are running for your *first choice* position and what you intend to do in order to add value to our organization through that role.**

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**Please explain why you are running for your *second choice* position and what you intend to do in order to add value to our organization through that role.**

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**Please explain why you are running for your *third choice* position and what you intend to do in order to add value to our organization through that role.**

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